

Billings Best Consignment



January 2012

Dear Vendor,

We are planning our fall Billings Best Consignment sale and would love to have you represented in “*The Marketplace*.” Please accept our invitation to participate in this awesome event, scheduled for March 15 - 18 at the Shrine Auditorium, 1125 Broadwater Avenue, Billings, Montana.

Our sale is Montana’s largest ONE – STOP consigning and shopping opportunity to SELL and BUY quality name brand kids’ and adult clothes and equipment. We are expecting over 150 consignors consigning at our sale and over 2,000 shoppers. Our consignors and shoppers are primarily women between the ages of 17 and 77, and as such, they most likely comprise your target audience too! You’ll enjoy interacting with them -- they value family and they value quality. They are careful shoppers and willing consumers.

Since we have a limited number of vendor table display opportunities available, space will be reserved on a **first-come, first-served** basis. To secure your spot, we will need to receive the completed registration form and full payment. The table display fee is \$110, which is extremely reasonable for a multi-day event. Please be aware that, while no specific business will be duplicated, similar sales lines may be represented during the sale. Also, we have implemented a policy wherein vendors’ children are not allowed behind vendor tables at the sale! If you have children (as most of us do!), please secure adequate child care for them during the hours of the sale! Lastly, no refunds will be given in the event that a vendor cannot participate in the sale.

The sale schedule is as follows:

Table Set Up:	Thursday, March 15	Noon - 2:00 PM
Consignor & Vendor Presale:	Thursday, March 15	3:00 PM - 5:00 PM
General Public Sale:	Thursday, March 15	5:00 PM - 8:00 PM
	Friday, March 16	10:00 AM - 7:00 PM
	Saturday, March 17	10:00 AM - 5:00 PM
	Sunday, March 18	10:00 AM - 2:00 PM

Return your completed registration form and payment to Kids Stuff Consignment, 3908 Laredo Place, Billings, Montana, 59106, as soon as you can. Remember, space is reserved on a **first-come, first-served** basis. As a vendor, we expect you to participate in presale networking/marketing. To this end, we will be supplying you with flyers to pass out to your customers. You will also be free to shop prior to the Thursday afternoon presale. After setting up your table display, you are invited to step outside our room and get in line with all of the other eager shoppers. You will not be able to shop directly from your table space. We look forward to hearing from you. Please feel free to call with any questions or ideas.

Sincerely,

The Consignment Crew



Billings Best Consignment

March
15 - 18

Spring 2012 Vendor Registration Form

Date: _____

Business Name/Contact Person: _____

Mailing Address: _____

Phone: _____ E-Mail: _____

Will you need an electric outlet? YES NO

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A participatory activity, such as a door prize, “freebies”, samples, and/or handouts, etc., is highly recommended. Since shoppers line up approximately one hour before the doors open on Thursday afternoon and Friday morning, you may want to consider how you can engage our eager, excited shoppers waiting in line!

Table Rental: Each table display includes one 8-foot table and two chairs.
Vendors are responsible for table area clean up.

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Table Display Fee: \$110 per table display. Please make checks payable to Kids Stuff Consignment.

Return the upper portion of this form with full payment immediately to secure your spot. Remember, space will be reserved on a **first-come, first-served** basis. Also, it is our policy that vendors' children not be behind the vendor tables. If you have children (as most of us do!), please secure adequate child care for them during the hours of the sale! Lastly, no refunds will be given in the event that a vendor cannot participate in the sale. Please send your registration form and payment to Kids Stuff Consignment, 3908 Laredo Place, Billings, MT 59106.

**Please be aware that the pre-shop opportunity is limited to vendors working the pre-sale only!